

KERALA STATE HAJ COMMITTEE
Haj House, Calicut Airport – P.O., Malappuram Dist.

Ref. No.H2-70/2012

Dated: 13.06.2013

TENDER NOTICE (EOI)

Sealed competitive offers with tenders are invited from competent individuals/ firms for the Expression of Interest to render Architectural and Allied Technical services for the construction of Additional Block attached to Haj House, Karippur for providing additional amenities to female Pilgrims. The details of services required, and application forms/ tender conditions shall be downloaded from the website www.keralahajcommittee.org

Last date of receipt of tender: 3 PM on 25.06.2013

Sd/-
Dist. Collector Malappuram& Executive Officer

Expression of interest

Brief description for submission of proposals

Purpose:-

The purpose of EOI is to short list qualified Architectural Consultants for awarding work of construction of Additional Block attached to Haj House, Karipur, Malappuram to provide special amenities for female pilgrims.

Eligibility:-

The consultancy firm or individual should have leading Architectural Associates or consultants with a minimum qualification of Degree in Architecture and registration Under the Council of Architecture, and sufficient experience, who is competent to prepare and sign the plan as per the Kerala Municipality Building Rules.

- The Architectural firm should have sufficient experience in providing Architectural consultancy services for the construction of building projects under Public sector.
- The services are inclusive of the Architectural design and detailing of Architectural features of the project during execution
- The firm should ensure that they are eligible to compete in architectural design competitions as per the guidelines of Council of Architecture and KMBR.
- Should have a working office in Kerala.
- Firms blacklisted in any respect by the government/ quasi government organizations need not apply. An affidavit attested by the Notary in the prescribed format with respect to non-black listing shall be submitted.
- Credibility and competency will have emphasis for selection along with lowest rate.
- The decision of the Hajj Committee will be final and Hajj Committee reserves the right to reject or accept any or all applications without assigning any reasons.

Submission of Application:-

- The offers shall be submitted in separate sealed covers, with the technical bid and cost of tender together in the first one and financial bid in the second one, and enclosed together in a single cover addressed to the Executive Officer, Kerala State Haj Committee, Haj House, Calicut Airport –P.O., Malappuram Dist., Pin Code-673647.
- Kerala State Haj Committee may disqualify the applicants at any stage for the following reasons
 - a) Non –fulfilment of above qualification conditions.
 - b) Incomplete/part or false information (without supporting proof).
 - c) Exerting external influences.
 - d) Late applications.
- The EOI documents, detailed scope of work, and terms and conditions of appointments of Architects can be downloaded from the Kerala Haj Committee web site.
- Executive Officer, Kerala State Hajj Committee reserves the right to accept or reject any or all the applications without assigning any reason thereof.

- The Offers in sealed cover along with all necessary documents duly numbered shall only be sent to the undersigned through registered or speed post so as to reach on or before **3 pm on 25.06.2013**

Evaluation

The bids will be evaluated according to the marks obtained and the selection will be on a quality Cost Based System (QCBS)

The Tender documents can be obtained from the Web site of Kerala Hajj Committee and application shall be submitted with a D.D. for Rs.1600/- (Rupees One thousand six hundred only) towards the cost of tender forms (non refundable) drawn in favour of District Collector & Executive Officer, Kerala State Haj Committee.

Expression of interest
Request for submission of proposals

To,

The District Collector & Executive Officer,
Kerala State Haj Committee
Haj House, Calicut Airport – P.O.,
Malappuram District.

Sir,

I/WE have read and understood the instructions and the terms and conditions contained in the application form. I/we do hereby declare that the informations furnished in the application and in the supplementary sheets are correct to the best of my knowledge and belief. The undersigned is fully authorized to sign and submit the application form on behalf of the organization, he/she represents. We authorize the officers of Kerala State Hajj Committee to approach individuals, employers, firms and corporations to verify our competence and general reputation.

This quoted rate is **inclusive** for all the Architectural and allied technical services specified under the scope of services under the financial bid. Our financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the proposal.

Signature :

Name Designation :

Address :

Place :

Date :

Seal of the applicant

APPLICATION FORM OF THE CONSULTANTS

**PROJECT: PROPOSED ADDITIONAL CONSTRUCTION OF HAJ HOUSE AT KARIPPUR,
MALAPPURAM DIST.**

A.TECHNICAL BID

SL NO	PARTICULARS		SCORE
1	NAME OF THE FIRM		
2	ADDRESS OF THE FIRM		
3	PHONE NO	LAN:OFFICE: RESIDENCE: MOBILE:	
4	E-MAIL ID		
5	TYPE OF FIRM	A) PROPRIETORSHIP B) PARTNERSHIP C) COMPANY	
6	NAME OF PROPRIETOR/ MANAGING PARTNER/ MANAGING DIRECTOR		
7	QUALIFICATION OF PROPRIETOR/ MANAGING PARTNER/ MANAGING DIRECTOR		
8	ADDITIONAL QUALIFICATION IF ANY OF PROPRIETOR/ MANAGING PARTNER/ MANAGING DIRECTOR		
9	GOVT.LICENCE NO. TO PREPARE AND SIGN THE PLAN AND OTHER DOCUMENTS	CATOGARY OF LICENCE NO. EXPIRE:	
10	ADDITIONAL LICENCE IF ANY ISSUED BY THE CENTRAL GOVERNMENT	CATOGARY OF LICENCE NO. EXPIRE:	
11	NAME OF REGISTERED ARCHITECT HAVING COUNCIL REGISTRATION WITH THE FIRM	NAME: REGISTRATION : VALIDITY:	
12	EXPERIENCE OF THE FIRM YEARS	
13	YEAR OF ESTABLISHMENT OF THE FIRM	
14	TURN OVER	A) 2011...12 RS..... B) 2010...11 RS..... C) 2009...10 RS..... AVERAGE TURN OVER RS	

15	EMPANELMENT WITH ANY GOVT DEPARTMENTS ATTACH DETAILS	DEPT. NAME..... 1)..... 2)..... 3).....	
16	DETAILS OF GOVT. PROJECTS HANDLED	A) MASTERPLAN PREPARATION..... 1)..... 2)..... 3)..... FILL STATEMENT.1 B) LIST OF IMPORTANT PROJECT COSTING TEN CRORES AND ABOVE 1)..... 2)..... 3)..... FILL STATEMENT 2 C) LIST OF IMPORTANT PROJECTS COSTING 5 CR TO 10 CR 1)..... 2).... 3)..... FILL STATEMENT 3 D) LIST OF IMPORTANT PROJECTS COSTING 1CR TO 5 CR 1)..... 2)..... 3)..... FILL STATEMENT 4	

17	DETILS OF PRIVATE AND SELF FINANCING PROJECTS HANDLED	<p>A) MASTERPLAN PREPARATION..... 1)..... 2)..... 3)..... FILL STATEMENT.5</p> <p>B) LIST OF IMPORTANT PROJECT COSTING TEN CRORES AND ABOVE 1)..... 2)..... 3)..... FILL STATEMENT 6</p> <p>C) LIST OF IMPORTANT PROJECTS COSTING 5 CR TO 10 CR 1)..... 2).... 3)..... FILL STATEMENT 7</p> <p>D) LIST OF IMPORTANT PROJECTS COSTING 1CR TO 5 CR 1)..... 2)..... 3)..... FILL STATEMENT 8</p>	
18	STAFF AND SUBJECT EXPERTS AVAILABLE WITH THE FIRM	<p>A) REGISTERED ENGINEER B) REGISTERED ARCHITECT C) LAND SCAPE ARCHITECT D) RETIRED TOWN PLANNER E) RETIRED CHIEF ENGINEER F) POST GRAGUATE STRUCTURAL ENGINEER FILL STATEMENT 9</p>	
19	INCOME TAX PAN NO.		
20	SERVICE TAX REGISTRATION NO		
21	APPRECIATION/ AWARDS RECIEVED TOWARD THE SUCCESSFULLY COMPLETION OF PROJECTS	<p>a) FROM PRIME MINISTER ,if any b) FROM CHIEF MINISTER, if any c) FROM MINISTERS, if any d) FROM ANY EMINENT PERSONALITY, if any</p>	
22	PAPER REPORTS OF PROFESSIONAL SERVICES OF FIRM		

NAME AND SINATURE OF THE FIRM WITH THE SEAL

Statement-1

List of Master plan prepared by the firm for the Govt. projects

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Date of commencement	Date of completion	Litigations if any	Remarks

Signature of applicant

Statement-2

List of important Govt. projects handled by the firm during last 5 years costing 10 crore and above

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement 3

List of important Govt.projects handled by the firm during last 5 years costing 5 crore-10 crore

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement 4

List of important Govt. projects handled by the firm during last 5 years costing 1 crore-5 crore

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement-5

List of Master plan prepared by the firm for the Private projects

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Date of commencement	Date of completion	Litigations if any	Remarks

Signature of applicant

Statement-6

**List of important projects handled by the firm during last 5 years costing 10 crore and above
(Other than Govt.)**

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement 7

**List of important Govt.projects handled by the firm during last 5 years costing 5 crore-10 crore
(Other than Govt.)**

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement 8

List of important projects handled by the firm during last 5 years costing 1 crore-5 crore (project other than Govt.)

SL NO	Name of project and location	Nature of work	Name of client with full address	Name of contact person with contact number	Project cost	Date of commencement	Date of completion	Litigations if any

Signature of applicant

Statement 9

List of technical personnel, giving their qualifications, experience including in that in the present organisation

SL NO	Name	Age	Present designation	Qualification	Consultancy Experience	Name of the major projects handled in respect	Date of which employed in the present Organization	Remarks

Mention other points, if any, to show technical and managerial competency to indicate any important point in your favour.

Signature of applicant

APPLICATION FORM FOR THE ARCHITECTURAL AND TECHNICAL CONSULTANCY SERVICES

**PROJECT: CONSTRUCTION OF ADDITIONAL BLOCK ATTACHED TO HAJ HOUSE KERALA
AT KARIPPUR TO PROVIDE SPECIAL AMENITIES FOR FEMALE PILGRIMS**

B. FINANCIAL BID

Sl no	Scope of services to be rendered	Professional fee (Percentage of total project cost)
1	Preparation and 3D presentation of conceptual design, and further submission of three sets of hard copies detailed Architectural drawing for scrutiny along with soft copy to the Haj Committee authorities and get approval.	
2	After approval by the Haj Committee, preparation of all the sets of drawings in required number of copies for seeking statutory approvals for the Building Plan, Fire safety etc.	
3	Preparation of structural designs & Delivery of detailed Architectural & structural working drawings according to the soil investigation report and submitting four sets of copies to the authorities- (Structural designs shall be prepared and certified by competent structural engineer)	
3	Preparation of realistic detailed estimates and tender schedule based on the PWD norms and schedule of rates and to assist the authority to tender the work and finalise the contracts.	
4	Preparation of electrical and plumbing design and drawings with BOQ for tendering the works.	
5	Furnish clarifications in the Architectural details whenever required by the site Engineers and Make site visits as and when necessary during the course of execution from time to time.	
6	Preparation and submission of completion plans in required number of copies for obtaining statutory approvals	
	Total	

I/we, hereby agree to undertake all the above technical services at the lowest rate of.....% (..... percentage) of total project cost worked out on prevailing departmental plinth area rates of Kerala PWD.

The rates quoted above are inclusive of all Taxes including Service Tax & VAT

SIGNATURE OF THE APPLICANT (With full Address & Seal)